

SEWP OVERVIEW

NASA Solutions for Enterprise-Wide Procurement (SEWP), pronounced 'soup,' provides Federal agencies and approved contractors access to Information Technology, Communication, and Audio Visual (ITC/AV) solutions and services. The Government-Wide Acquisition Contract supports streamlined ordering, fair opportunity, and evolving technology and service requirements. The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through usage fees (0.34%) and provides all Federal agencies with acquisition support - over 50,000 orders a year.

The SEWP Quote Request Tool (QRT) is the recommended method for obtaining quotes and supporting competition documentation. Ordering agencies remain responsible for acquisition planning, funding, evaluation, award, and order administration under the FAR, agency policy, and the applicable SEWP VI contract.

FAIR OPPORTUNITY

FAR 16.505(b)(1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding the applicable micro-purchase threshold and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the Contracting Officer (CO) and that the CO must document the rationale for placement and price of each order. Using the SEWP online QRT is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP QRT will automatically include the Contract Holders within a selected Category or based on a suggested source.

ABOUT CRG

Contracting Resources Group, Inc. (CRG) helps Federal agencies advance their missions through acquisition and program management, information technology, data analytics, workforce, training, communications, and mission support services. Under SEWP VI Categories B and C, CRG coordinates responsive, compliant service solutions from request intake through order performance and post-delivery support.

CATEGORY B CONTRACT

80TECH26D2032

Enterprise-Wide ITC/AV Service Solutions
PoP: November 1, 2026 – December 31, 2036

CATEGORY C CONTRACT

80TECH26D0704

Mission-Based ITC/AV Service Solutions
PoP: November 1, 2026 – December 31, 2036

PROGRAM SUPPORT

Primary: Miriam Harris
SEWP Program Manager
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706-412-2234

Deputy: Korinna Lark
SEWP Deputy Program Manager
klark@contractingrg.com
215-868-8012

NASA SEWP

Helpline: help@sewp.nasa.gov
301-286-1478

Website: www.sewp.nasa.gov



CONTRACTING RESOURCES GROUP

WHAT'S IN SCOPE FOR SEWP VI?

SEWP is designed to provide a broad suite of Information Technology, Communication and Audio Visual (ITC/AV) solutions and services. Technology is ever-evolving and for that reason SEWP's processes enable SEWP Contract Holders to add new commercial technology and IT services to their contract daily, as requested by SEWP customers. The focus of SEWP is on the full suite of technology offerings that simplify Governmental access and Industry offerings across the entire ITC/AV solutions and services landscape. SEWP is composed of three (3) scope categories detailed below. If you would like NASA SEWP to determine whether your requirement is within scope of the SEWP VI contract, please send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov for review and feedback from the NASA SEWP Program Management Office.

SEWP VI includes:

- Category A - ITC/AV Solutions
- Category B - Enterprise-Wide ITC/AV Service Solutions (CRG contract)
- Category C - Mission-Based ITC/AV Service Solutions (CRG contract)

Customers should select the category that aligns with the principal purpose of the requirement. For a scope review, send the requirement overview, statement of work, performance work statement, or bill of materials to the NASA SEWP Program Management Office using current SEWP procedures.

ORDERING PROCESS

1. Define the requirement	Prepare the scope, deliverables, period and place of performance, funding, security requirements, service levels, and evaluation criteria.
2. Request quotes	Use the SEWP QRT to provide fair opportunity, as applicable, and select the appropriate contract category. Customers may notify CRG's Program Manager and Deputy Program Manager for coordination.
3. Evaluate and select	Evaluate quotations under the stated factors and document the selection and price determination.
4. Issue the order	The ordering agency's warranted Contracting Officer issues the delivery or task order against the applicable CRG SEWP VI contract. NASA SEWP does not issue agency orders.
5. Route through SEWP	Submit the order through current SEWP procedures for review, tracking, and forwarding to CRG.
6. Begin performance	CRG acknowledges the authorized order, confirms requirements, identifies the delivery team, and coordinates kickoff. Work begins only after receipt of the order and any required notice to proceed.

Order modifications must be authorized by the ordering Contracting Officer and routed through the current SEWP modification process. Ordering activities must also follow their own agency-specific policies and procedures.

QUOTES, ORDER ISSUES, AND POST-DELIVERY SUPPORT

Obtaining a quote: Submit the request through the SEWP QRT with the applicable CRG contract/category, scope, instructions, due date, evaluation criteria, period of performance, pricing structure, security requirements, and attachments. For coordination, contact Miriam Harris and copy Korinna Lark.

Order acknowledgement: CRG reviews the order for contractual, technical, schedule, funding, security, and administrative completeness; identifies discrepancies; and coordinates startup with the Government’s designated contacts.

Installation and implementation: CRG performs installation, configuration, integration, transition, testing, training, and documentation only as specified in the order. The quote will identify assumptions, dependencies, access requirements, acceptance criteria, and separately priced services.

Warranty and maintenance: Product and software warranties follow the applicable OEM, publisher, distributor, cloud-provider, or solution-partner terms stated in the quote and order. Available extended warranty, maintenance, subscription, renewal, and premium-support options will be identified separately.

Technical and software support: The quote or order-specific support plan will identify coverage hours, response targets, escalation procedures, entitlement requirements, and exclusions. CRG coordinates provider-supported issues and keeps the customer informed through resolution.

Returns, replacement, and credits: Remedies are subject to the order and applicable provider policies. Customers should contact CRG before returning equipment or discontinuing service so CRG can coordinate authorization and disposition instructions.

TROUBLESHOOTING A PROBLEMATIC ORDER

Contact Miriam Harris first and Korinna Lark as the alternate/escalation point. Provide the agency and Government contact, order and CRG contract number, relevant invoice/license/shipment/ticket number, issue description, operational impact, supporting documentation, prior actions, and requested resolution date. CRG will acknowledge and triage the issue, assign an owner, engage the responsible team or provider, communicate status, coordinate corrective action, and confirm closure.

CONTACT DIRECTORY

Purpose	Contact	Email	Telephone
Quotes / program support	Miriam Harris	mharris@contractingrg.com	706-412-2234
Order issues / post-delivery	Miriam Harris	mharris@contractingrg.com	706-412-2234
Alternate / escalation	Korinna Lark	klark@contractingrg.com	215-868-8012

GUIDE MAINTENANCE

CRG will publish this guide electronically before placement of its first order and make required updates within 10 business days following each contract modification, consistent with the SEWP VI ordering-guide requirement and current Contract Holder User Manual.